# CCLS Back to School 2020-2021 Plan

## Overview

Christ Community Lutheran School has developed this **Back to School 2020-2021 Plan** for reopening our school buildings and providing educational ministry for the 2020-2021 school year in response to the COVID-19 pandemic. The Plan provides a tiered approach with actionable steps that will be taken before students and employees return to school buildings, along with school actions that will be taken given the possibility of varied levels of community spread of COVID-19 throughout the 2020-2021 school year. This plan is built with consideration for the guidance and recommendations of health officials and state and local leaders, and it's designed to prioritize the health and safety of students and staff as we open school buildings and provide educational ministry for the 2020-2021 school year. While careful consideration has gone into the construction of this Plan, school leadership recognizes that the Plan must be fluid to allow CCLS to respond to potential changes in local health-related regulations.

The **Back to School 2020-2021 Plan** is grounded in the identity of Christ Community Lutheran School,
as defined by our Vision, Mission, and Core Values:

**OUR VISION**
Christ Community Lutheran School transforms lives through Christ-centered education.

**OUR MISSION**
CCLS will nurture each child through the Gospel to live the faith and share the Good News of Jesus Christ
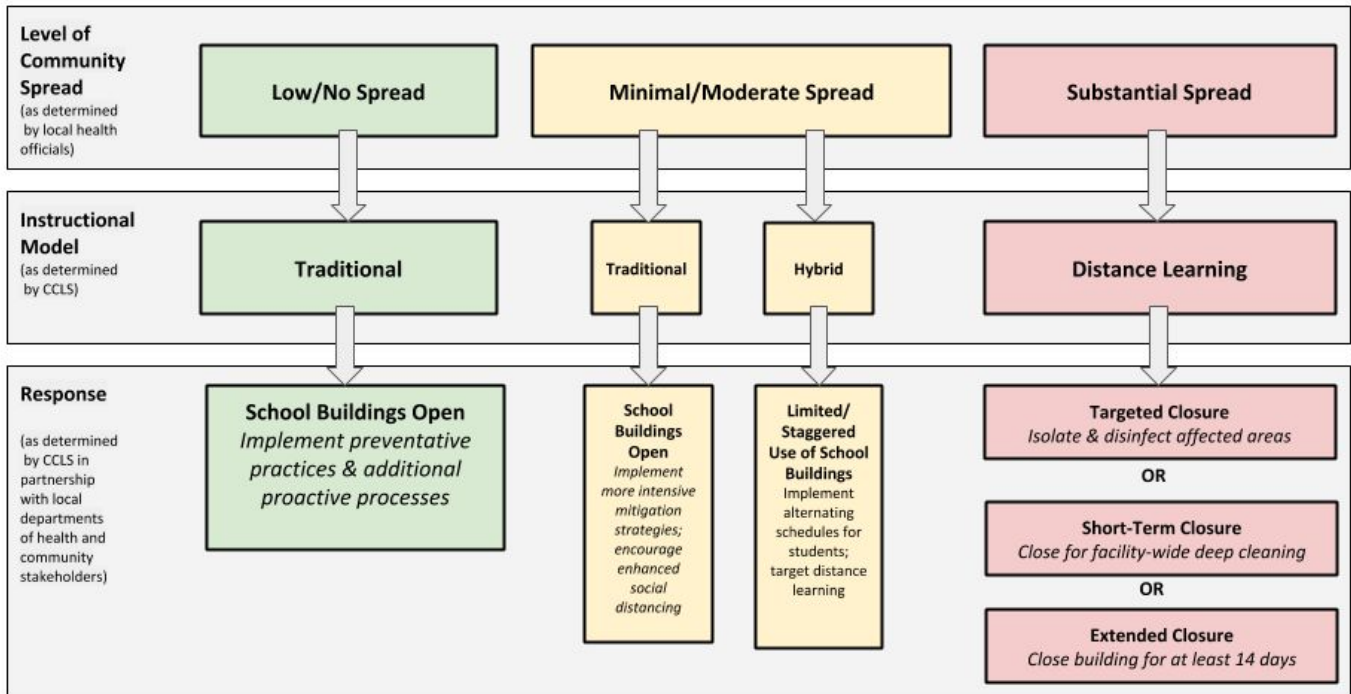in an innovative environment of academic excellence.

**OUR CORE VALUES**
Christ-Centered | People-Focused | Excellence-Driven| Future-Directed

**CHRIST CENTERED**

**PEOPLE FOCUSED**

**EXCELLENCE DRIVEN**

**FUTURE DIRECTED**

# CCLS Back to School 2020-21 - Decision Tree

The decision-tree below provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year, based upon the possibility of varied levels of community spread of COVID-19. Instead of a one-size-fits-all approach, the decision tree provides a menu of instructional models and responses that CCLS can adopt to ensure the continued success and safety of students and staff members.



| Addressing Community Spread of COVID-19 *(Level of community spread of COVID-19 as determined by local health officials)* | | |
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| **Low/No Spread** | **Minimal/Moderate Spread** | **Substantial Spread** |
| • Establish and maintain communication with local and state health officials<br>• Participate in contact tracing efforts as directed by local health officials (to the extent feasible)<br>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread-COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school-specific protocols<br>• Implement basic social distancing measures, such as desks spaced apart, as feasible, and increased outdoor lessons when weather cooperates<br>• Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see "When a Child, Staff Member, or Visitor Becomes Sick at School" section)<br>• Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see "Protecting Vulnerable Populations" section for considerations)<br><br>IMPLEMENT TRADITIONAL INSTRUCTIONAL MODEL WITH SCHOOL BUILDINGS OPEN. SEE "SCHOOL ACTIONS" BELOW. | • Establish and maintain communication with local and state health officials<br>• Participate in contact tracing efforts efforts as directed by local health officials (to the extent feasible)<br>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread-COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school- specific protocols<br>• Implement enhanced social distancing measures (see "Transitioning", "Large Group Gatherings", "Entering the Building", and "Teaching and Learning" sections)<br>• Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see "When a Child, Staff Member, or Visitor Becomes Sick at School" section)<br>• Isolate and deep clean impacted areas<br>• Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see "Protecting Vulnerable Populations" section for considerations)<br><br>IMPLEMENT TRADITIONAL OR HYBRID INSTRUCTIONAL MODEL WITH SCHOOL BUILDINGS OPEN:  CONSIDERATIONS FOR FULL-USE OR LIMITED/STAGGERED USE OF BUILDINGS. SEE "SCHOOL ACTIONS" BELOW. | • Coordinate with local and state health officials<br>• Participate in contact tracing efforts efforts as directed by local health officials (to the extent feasible)<br>• Implement distance  learning<br>• Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting.<br>•Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see "Protecting Vulnerable Populations" section for considerations)<br><br>IMPLEMENT DISTANCE-LEARNING INSTRUCTIONAL MODEL WITH SCHOOL BUILDINGS CLOSED: CONSIDERATIONS MADE FOR TARGETED, SHORT-TERM, OR EXTENDED CLOSURE.  SEE "SCHOOL ACTIONS" BELOW. |

# CCLS Back to School 2020-21 Plan: SCHOOL ACTIONS

| | Low/No Spread SCHOOL ACTIONS | Minimal/Moderate Spread SCHOOL ACTIONS | Substantial Spread SCHOOL ACTIONS |
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| **Practicing Prevention**  | • Teach and reinforce good hygiene measures such as handwashing, covering coughs, etc.<br>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread - COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school- specific protocols<br>• Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas; allow students and staff to bring hand sanitizer from home, if desired<br>• Clean/disinfect frequently touched surfaces at least daily and shared objects after each use<br>• Allow students and staff to bring face masks/coverings to use from home, if desired; provide education for proper wearing/handling of masks<br>• Allow students and staff to bring water bottles from home<br>• Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff<br>• Clean/disinfect frequently touched surfaces at least daily and shared objects after each use<br>• Conduct deep cleaning of schools prior to students/staff returning; schedule periodic cleanings during weekends or school holidays/breaks (to the extent practicable)<br>• Implement cleaning protocols and procedures, specific to each campus | • Teach and reinforce good hygiene measures such as handwashing, covering coughs, etc.<br>• Post signage in classrooms, hallways, and entrances to communicate how to stop the spread - COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school-specific protocols<br>• Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas; allow students and staff to bring hand sanitizer from home, if desired<br>• Allow students and staff to bring face masks/coverings to use from home, if desired. Provide education for proper wearing of masks<br>• Consider the use of cloth face coverings for staff and students to the greatest extent practicable, following guidelines from the AAP and/or local governing authorities<br>• Provide additional PPE for teachers including gloves and eye protection<br>• Allow students and staff to bring water bottles from home<br>• Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff<br>• Clean/disinfect frequently touched surfaces at least daily and shared objects after each use<br>• Conduct deep cleaning of schools prior to students/staff returning; schedule additional cleanings during weekends or school holidays/breaks (to the extent practicable)<br>• Implement cleaning protocols and procedures, specific to each campus | School buildings are closed; use the "Charger Newsletter" and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school- specific protocols |
| **Teaching and Learning**  | Implement standard operating procedures while taking preventative measures such as:<br>• Provide hand sanitizer for students and staff<br>• Conduct cleaning of classrooms and high-touch surfaces each day<br>• Limit physical interaction through partner or group work<br>• Allow students and staff to wear face masks/coverings; provide education for proper wearing/handling of mask throughout the school day<br>• Encourage students and staff to wear face masks/covering during small group or partner work; provide education for proper wearing/handling of mask | Take preventative measures, as follows:<br>• Provide hand sanitizer for students and staff<br>• Conduct cleaning of classrooms and high-touch surfaces each day<br>• Limit physical interaction through partner or group work<br>• Allow students and staff to wear face masks/coverings; provide education for proper wearing/handling of mask throughout the school day<br>• Encourage students and staff to wear face masks/covering during small group or partner work; provide education for proper wearing/handling of mask | School buildings are closed; Implement **Distance Learning** instructional model.<br><br>Considerations will be made for the possibility of "Emergency ECE Classroom(s)" to remain operational during the time of building closure. |

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| | **Traditional Instructional Model-** <br> *Teaching/learning occurs with regular class sizes and all students in the classroom for full school days, each day of the week* <br> • Maximize social distancing of student seating, to the extent practicable <br> • Limit physical interaction of partner/group work <br> • Establish distance between the teacher's desk/board and students' desks <br> • Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing <br> • Limit sharing of supplies between students; clean and disinfect shared supplies after each use <br> • Make considerations for special/elective classes such as Choir, Band, Art <br><br> Prepare for potential future distance learning by increasing current blended learning: <br> • Develop a digital learning plan <br> • Integrate virtual learning practices <br> • Allow vulnerable students to complete their coursework virtually *(see "Protecting Vulnerable Population" section)* <br> • Allow students at home temporarily due to illness or quarantine to complete their coursework virtually | **Preferred (Traditional) Instructional Model-** <br> *Teaching/learning occurs with regular class sizes and all students in the classroom for full school days, each day of the week* <br> • Maximize social distancing of student seating (to the extent practicable) <br> • Limit physical interaction of partner/group work <br> • Establish distance between the teacher's desk/board and students' desks <br> • Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing <br> • Limit sharing of supplies between students; clean and disinfect shared supplies after each use <br> • Make considerations for special/elective classes such as Choir, Band, Art <br><br> **Alternative (Hybrid) Instructional Models -** <br> *Preference is for Traditional Instructional Model (above). Alternative models will only be implemented if building capacity is restricted by local health/governmental agencies as a means to keep students on campus rather than moving to full distance learning. Could include one or more of the following scenarios:* <br> • Minimize older students from switching classes; consider keeping the same cohort together for all classes to the greatest extent practicable <br> • Alternating Days <br> • Alternating Weeks <br> • Half Days <br><br> **Targeted Distance Learning -** <br> • Allow vulnerable students to complete their coursework virtually *(see "Protecting Vulnerable Population" section)* <br> • Allow students at home temporarily due to illness or quarantine to complete their coursework virtually | |
| **Entering School Buildings - Student Drop-Off and Pick-Up** <br><br>  | Implement standard operating procedures while taking preventative measures such as: <br> • Provide hand sanitizer for students and staff <br> • Limit unnecessary congregations of students and staff <br> • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread - COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school- specific protocols <br> • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see "When a Child, Staff Member, or Visitor Becomes Sick at School" section) <br> • Provide an option for parents to check-out students from school through an app or online in advance of picking the child up <br><br> **Screen students and staff** (to the extent practicable): <br> • Take student temperatures upon arrival <br> • Isolate and send home if internal temperature is confirmed 100.0°F (38°C) or over <br> • Consider safety and privacy concerns (maintain confidentiality) <br> • Implement daily health screenings for staff , including checking for a temperature at 100.0°F or above, asking about COVID-19 symptoms, asking about travel, and asking about potential exposures | Take preventative measures, as follows: <br> • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school- specific protocols <br> • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school see "When a Child, Staff Member, or Visitor Becomes Sick at School" section) <br> • Mark spaced lines to enter the building and designate entrance and exit flow paths <br> • Provide an option to check-out students through an app or online in advance of picking the child up <br><br> **Screen students and staff** (to the extent practicable): <br> • Take student temperatures upon arrival <br> • Isolate and send home if internal temperature is confirmed 100.0°F (38°C) or over <br> • Consider safety and privacy concerns (confidentiality should be maintained) <br> • Implement daily health screenings for staff , including checking for a temperature at 100.0 or above, asking about COVID-19 symptoms, asking about travel, and asking about potential exposures | School buildings are closed; only essential staff report in-person to carry out functions that are absolutely necessary |

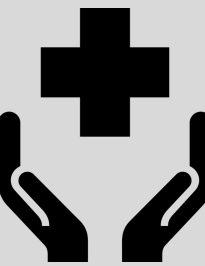| | | | |
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| | Implement special protocols for **Student Drop-Off and Pick-Up,** specific to grade level, as follows:<br><br>•**Middle School** - Parents/guardians will drop off and pick up students outside the school building.  Parents/guardians may enter the school building lobby at the Welcome Desk to sign out their student during the school day if leaving for an appointment, illness, etc. Parents/guardians are encouraged to wear masks when they are in the building. Parents/guardians will not be permitted to gather in groups  in the school building.<br><br>•**Elementary School** - Parents/guardians will drop off and pick up students outside the school building.  Parents/guardians may enter the school building lobby to sign out their student during the school day if leaving for an appointment, illness, etc. Parents/guardians are encouraged to wear masks when they are in the building. Parents/guardians will not be permitted to gather in groups  in the school building.<br><br>•**Early Childhood Education** - Only ECE parents/guardians will be allowed to enter the school building to drop off and pick up their students in classrooms (*Check-in of ECE students in classrooms is mandated by state law*).  Parents/guardians are encouraged to wear masks when they are in the building and will not be permitted to gather in groups in the school building<br><br>• **Other Drop-Off/Pick-Up Protocols:**<br>　• KidKare- Parents/guardians may choose to enter the building to drop off and pick up students in the KidKare room. Parents/guardians are encouraged to wear masks when they are in the building and will not be permitted to gather in groups in the school building<br><br>　• If parents/guardians have both Elementary School and ECE students, elementary students should be dropped off outside the school building  and parents/guardians wait in car until ECE drop off | Implement special protocols for **Student Drop-Off and Pick-Up,** specific to grade level, as follows:<br><br>•**Middle School** - Parents/guardians will drop off and pick up students outside the school building. Parents/guardians may enter the school building lobby at the Welcome Desk to sign out their student during the school day if leaving for an appointment, illness, etc. Parents/guardians are encouraged to wear masks when they are in the building. Parents will not be permitted to gather in groups  in the school building.<br><br>•**Elementary School** - Parents/guardians will drop off and pick up students outside the school building. Parents/guardians may enter the school building lobby to sign out their student during the school day if leaving for an appointment, illness, etc. Parents/guardians are encouraged to wear masks when they are in the building. Parents will not be permitted to gather in groups in the school building.<br><br>•**Early Childhood Education** - Only ECE parents/guardians will be allowed to enter the school building to drop off and pick up their students in classrooms (*Check-in of ECE students in classrooms is mandated by state law*).  Parents/guardians are encouraged to wear masks when they are in the building and will not be permitted to gather in groups in the school building<br><br>• **Other Drop-Off/Pick-Up  Protocols:**<br>　• KidKare- Parents/guardians may choose to enter the building to drop off and pick up students in the KidKare room. Parents/guardians are encouraged to wear masks when they are in the building and will not be permitted to gather in groups in the school building<br><br>　• If parents/guardians have both Elementary School and ECE students, elementary students should be dropped off outside the school building  and parents/guardians wait in car until ECE drop off<br><br>　•Drop-off and Pick-up protocols may include staggered entry and release (by grade, class, etc), and marked spacing | |
| **Transporting Students**<br><br>🚌 | Implement standard operating procedures while taking preventative measures such as:<br>• Establish protocols for loading/unloading students<br>• Provide hand sanitizer for students and bus drivers<br>• Provide face masks for bus driver and require students to wear face masks/coverings<br>• Limit field trips (*no field trips will be taken in the first semester*)<br>• Clean and disinfect frequently touched surfaces on the bus at least daily<br>• Air out bus when not in use<br>• Consider limiting where students can sit on the bus and/or assigning seats | Take preventative measures, as follows:<br>• Provide hand sanitizer for students and bus drivers<br>• Provide face masks for bus driver and require students to wear face masks/coverings<br>• Eliminate field trip (*minimally, for first semester*)<br>• Clean and disinfect frequently touched surfaces on the bus at least daily<br>• Establish protocols for loading/unloading students<br>• Air out bus when not in use<br>• Consider limiting where students can sit on the bus and/or assigning seats | School buildings are closed; no transportation of students |

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| **Transitioning in Building** | Implement standard operating procedures while taking preventative measures such as:<br>• Allow students and staff to wear face masks/coverings while in large group - gatherings; provide education for proper wearing/handling of masks<br>• Conduct cleaning of hallways and high-touch surfaces throughout the school day<br>• Designate areas of the hallway (i.e. lanes) to walk to keep students separated (to the extent practicable) | Take preventative measures, as follows:<br>• Allow students and staff to wear face masks/coverings while in large group gatherings; provide education for proper wearing/handling of masks<br>• Conduct cleaning of hallways and high-touch surfaces throughout the school day<br>• Limit mixing between groups (to the extent practicable)<br>• For class changes and other transitions throughout the school day:<br>    • Provide additional time for transitions<br>    • Designate areas of the hallway (i.e. lanes) as flow paths to keep students separated students to minimize congregation of students<br>    • Plan to minimize number of students in any given hallway at one time<br>    • Limit transitions throughout the building by keeping students and personnel in their designated classrooms (or outside) as much as possible | School buildings are closed; no transitioning |
| **Serving Meals** | Implement standard operating procedures while taking preventative measures such as:<br>• Require student hand-washing before and after meal service<br>• Provide hand sanitizer for students and staff<br>• Allow students and staff to wear face masks/coverings while in large group gatherings; provide education for proper wearing/handling of masks<br>• Conduct cleaning of cafeterias and high-touch surfaces throughout the school day<br>• Serve the meal and all necessary components to the students on individual trays<br>•Use approved sanitation practices for serving-ware and utensils<br>• Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designating entrances and exit flow paths<br>• Space out student seating<br>• Require personnel assisting in the cafeteria to wear face coverings<br>• Provide individuals working in the cafeteria gloves | Take preventative measures, as follows:<br>• Require student hand-washing before and after meal service<br>• Provide hand sanitizer for students and staff<br>• Allow students and staff to wear face masks/coverings while in large group gatherings; provide education for proper wearing/handling of masks<br><br>**Preferred Serving Model (K-8)-**<br>*Serve meals in cafeterias with following protocols:*<br>• Mark spaced lines to enter the cafeteria and serving lines (to the extent practicable); designate entrances and exit flow paths; stagger use<br>• Conduct cleaning of cafeterias and high-touch surfaces throughout the school day<br>• Serve the meal and all necessary components to the students on individual trays<br>•Using approved sanitation practices for serving-ware and utensils<br>• Consider use of plastic utensils<br>• Space out seating with students in cohorts<br><br>**Possible Alternative Serving Models (K-8)-**<br>• Serve meals in classrooms<br>• Serve meals in pre-packaged boxes or bags for each student instead of traditional serving lines<br><br>**Early Childhood Education Serving Model-**<br>•Serve meals in classrooms<br>•Serve the meal and all necessary components to the students on individual trays | School buildings are closed; no meal service |
| **Conducting Large Group Gatherings** | Implement standard operating procedures while taking preventative measures such as:<br>• Provide hand sanitizer for students and staff<br>• Allow students and staff to wear face masks/coverings; provide education for proper wearing/handling of masks<br>• Follow distancing guidelines for all gatherings, including weekly Chapel services<br>• Follow guidelines for sporting events and | Take preventative measures, as follows:<br>• Provide hand sanitizer for students and staff<br>• Allow students and staff to wear face masks/coverings; provide education for proper wearing/handling of masks<br>• Define the maximum number of people allowed to congregate in school buildings and/or at school events<br>• Discourage the congregation of students in parking | School buildings are closed; no large group gatherings |

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| | practices (See "Physical Education and Sports" section)<br>•Limit the number of large gatherings and utilize other methods such as videoconferencing when a large gathering is necessary | lots and common areas<br>• Stagger the schedule for large group gatherings<br>• Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing<br>•Follow distancing guidelines for all gatherings, including weekly Chapel services<br>• Follow guidelines for sporting events and practices<br>• Limit use of large spaces (e.g. cafeteria) to only one class or one grade at a time. This may require moving lunches and/or other events to classrooms and potentially using a virtual option for other events (e.g. assemblies presented over video conference or recording) | |
| **Physical Education, Sports, and Outdoor Play**<br> | Implement standard operating procedures while taking preventative measures such as:<br>• Practice frequent and effective hand hygiene<br>•,Social distance,  as able<br>• Disinfect high-touch areas<br>• Avoid touching the face<br><br>Additional preventative measure will be taken:<br>•  Students will bring own water bottle from home for use<br>• Locker rooms will not be used; students will not change clothes for PE class (*applies to Middle School*)<br>• PE classes will take place outdoors, as feasible<br>• Any equipment used (basketball, baseball, soccer ball etc.) will be disinfected as much as feasible during the activity and between uses<br>• Team huddles, handshakes, and fist bumps will be discouraged<br>• Parents should remain in vehicles while waiting for students during sports practices<br>• Coaches and athletes will be screened prior to sporting activities/events | Implement standard operating procedures while taking preventative measures such as:<br>• Practice frequent and effective hand hygiene<br>•,Social distance,  as able<br>• Disinfect high-touch areas<br>• Avoid touching the face<br><br>Additional preventative measure will be taken:<br>•  Students will bring own water bottle from home for use<br>• Locker rooms will not be used; students will not change clothes for PE class (*applies to Middle School*)<br>• PE classes will take place outdoors, as feasible<br>• Any equipment used (basketball, baseball, soccer ball etc.) will be disinfected as much as feasible during the activity and between uses<br>• Team huddles, handshakes, and fist bumps will be discouraged<br>• Parents should remain in vehicles while waiting for students during sports practices<br>• Coaches and athletes will be screened prior to sporting activities/events<br><br>**Alternative Models**<br>•Adjust/modify schedules for PE and recess to limit number of students on playgrounds and outdoor areas | School buildings are closed; no PE or Sports |
| **Protecting Vulnerable Populations**<br><br>*Vulnerable Populations -- Elderly individuals and/or individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.* | Implement standard operating procedures while taking preventative measures such as:<br>• Establish a point-of-contact with the local health department<br>• Identify local COVID-19 testing sites<br>• Provide hand sanitizer for students and staff<br>• Allow vulnerable students to complete their coursework virtually<br>• Allow vulnerable students and staff to wear PPE throughout the school day (to the extent practicable)<br>• Establish a process for regular check-ins with vulnerable students and staff<br>• Allow an early transition for vulnerable students to go to classes<br>• Limit large group gatherings/interactions for vulnerable students and staff<br>• Provide training to staff on the types of leave that are available if the individual contracts COVID-19, is exposed to someone with COVID-19, or is caring for someone with COVID-19 | Implement standard operating procedures while taking preventative measures such as:<br>• Establish a point-of-contact with the local health department<br>• Identify local COVID-19 testing sites<br>• Provide hand sanitizer for students and staff<br>• Allow vulnerable students to complete their coursework virtually<br>• Allow vulnerable students and staff to wear PPE throughout the school day (to the extent practicable)<br>• Establish a process for regular check-ins with vulnerable students and staff<br>• Allow an early transition for vulnerable students to go to classes<br>• Limit large group gatherings/interactions for vulnerable students and staff<br>• Provide training to staff on the types of leave that are available if the individual contracts COVID-19, is exposed to someone with COVID-19, or is caring for someone with COVID-19 | School buildings are closed; use the "Charger Newsletter" and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school- specific protocols |

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| **When a Child, Staff Member, or Visitor Becomes Sick at School** | • Anyone who exhibits COVID-like symptoms will be taken to an isolation room<br>• School nurses will use Standard and Transmission-Based Precautions when caring for sick people. School nurses may institute increased measures of safety for students suspected of possible COVID infection<br>• Procedures will be in place for safely transporting anyone who is sick home or to a healthcare facility.<br>• Local health officials, staff, and families will immediately be notified of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.<br>• Areas used by a sick person will be closed off and not used before cleaning and disinfection. Safe and correct application of disinfectants will be used and disinfectant products kept away from children.<br>• Sick staff members and children will be advised not to return until they have met the criteria below (See "Student/Staff Returning to School After Illness or Quarantine" section)<br>• Those who have had close contact to a person diagnosed with COVID-19 will be asked to follow guidelines below (See "Student/Staff Returning to School After Illness or Quarantine" section)<br><br>• COVID-19 Crisis Communication Plans will be followed by the Executive Director, or another member of the CCLS Leadership Team | | School buildings are closed; use the "Charger Newsletter" and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school- specific protocols |
| **Student/Staff Returning to School After Illness or Quarantine** | As per current CDC guidelines, CCLS will adopt the following guidelines for returning to school for students who are COVID positive or presumed positive:<br>1. Symptom-based strategy<br>   ● Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation & return to school under the following conditions:<br>     ○ At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,<br>     ○ At least 10 days have passed since symptoms first appeared.<br>     ○ A doctor's note should be sent with the student upon return to school.<br>2. Test-based strategy<br>   ● Previous recommendations for a test-based strategy remain applicable; however, a test-based strategy is contingent on the availability of ample testing supplies and laboratory capacity as well as convenient access to testing.<br>   ● Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:<br>     ○ Resolution of fever without the use of fever-reducing medications and<br>     ○ Improvement in respiratory symptoms (e.g., cough, shortness of breath), and<br>     ○ Negative results of a COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥24 hours apart (total of two negative specimens)<br>     ○ A doctor's note should be sent with the student upon return to school.<br>3. Time-based strategy for persons with confirmed positive COVID-19 who have not had any symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:<br>   ● At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test.<br>   ● If they develop symptoms, then the symptom-based or test-based strategy should be used. Note, because symptoms cannot be used to gauge where these individuals are in the course of their illness, it is possible that the duration of viral shedding could be longer or shorter than 10 days after their first positive test.<br>   ● A doctor's note should be sent with the student upon return to school.<br><br>For students or staff who had close contact with a COVID positive person, the student (and potentially siblings) should self-quarantine for 14 days if the contact was longer than 10-15 minutes and social distancing was not in place. A doctor's note should be sent with the student upon return to school. If returning to school prior to 14 days after exposure, a mask should be worn if possible and where practical.<br><br>Distance learning will be available for students at home due to situations of illness and/or quarantine. | | School buildings are closed; use the "Charger Newsletter" and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school- specific protocols |
| **Tuition Considerations** | Tuition will be paid as defined in Tuition Agreements signed by parents/guardians as of July 10, 2020.<br><br>Families with financial needs that change during the school year, in particular in relation to COVID-19 events, may contact CCLS to apply for tuition assistance funding. Applications will be accepted at any time during the school year. | Tuition will be paid as defined in Tuition Agreements signed by parents/guardians as of July 10, 2020.<br><br>Families with financial needs that change during the school year, in particular in relation to COVID-19 events, may contact CCLS to apply for tuition assistance funding. Applications will be accepted at any time during the school  year. | In the circumstance of school building closure, considerations will be made for reduction and/or reimbursement of tuition for Early Childhood Education students. For K-8 students, as Distance Learning is implemented, tuition will be paid as defined in Tuition Agreements signed by parents/guardians as of July 10, 2020. |